

**BONNER RACIAL JUSTICE INITIATIVE**  
**2022-23 Year-End Report**

The Annual Report for the 2022-23 Bonner Racial Justice Initiative is divided into three parts: Narrative Report, Budget Report, and Other Attachments. Please see the instructions below for each part. We ask that you submit your year-end report to your Bonner Foundation staff liaison and also consult them for any questions or additional information.

**Due Date: Friday, July 1, 2023 for Narrative and Budget Report**  
**(note: you may submit earlier if desired).**

**NARRATIVE REPORT**

- 1) Provide a brief description of the project, including the key rationale or motivation behind the project.
- 2) Briefly state the goals that your team set at the beginning of the year and the progress that has been made towards achieving them. We recommend referring back to your proposal to reflect on the progress.
- 3) If applicable, highlight any activities that you carried out to manage the project and to keep the momentum (i.e., speakers, meetings with stakeholders, training sessions, etc.).
- 4) List all the team members (students, program staff, faculty, community partners or residents) who were part of the project. Include their name, title, and organization affiliation. Enter each name in a new line.

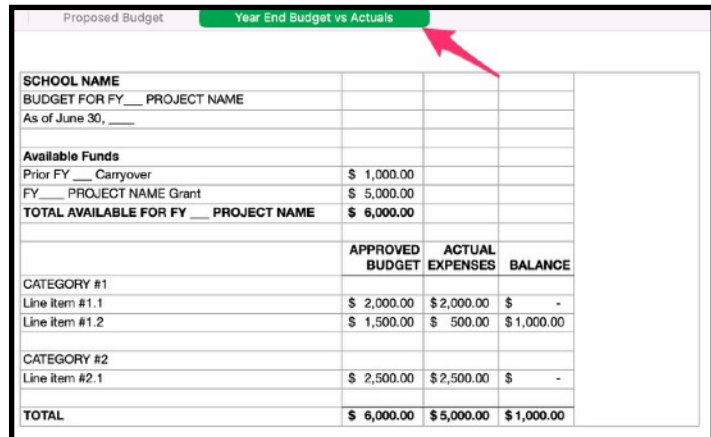
Name (First & Last)	Title	Organization Affiliation

- 5) Describe the impact of your work, including the methods you used to assess the impact. This may include both qualitative (stories, surveys, interviews, etc.) and quantitative (data, community impacts, etc.) improvements. Impacts may also include process-oriented or learning outcomes, such as individual professional development, links with your Bonner Program, and changes in campus infrastructure and practice.

6) Share one or two central challenges in managing the project and the insights you gained from that experience.

## BUDGET REPORT

7) Download this [Bonner Grant Proposed Budget & Report template](#) to report on the actual expenses for the period ending June 30, 2022. Use [this guide](#) to update your budget report. Any funds that have not been expended as of June 30, 2022 will be considered carry over. Add a “notes” column in your budget report to provide information about any expenses for which work and activities have already been undertaken and/or completed, but payment not yet disbursed. If you have any questions about updating the budget report, contact your Foundation staff liaison.



Proposed Budget		Year End Budget vs Actuals	
SCHOOL NAME			
BUDGET FOR FY ___ PROJECT NAME			
As of June 30, ___			
Available Funds			
Prior FY ___ Carryover	\$ 1,000.00		
FY ___ PROJECT NAME Grant	\$ 5,000.00		
<b>TOTAL AVAILABLE FOR FY ___ PROJECT NAME</b>	<b>\$ 6,000.00</b>		
	<b>APPROVED BUDGET</b>	<b>ACTUAL EXPENSES</b>	<b>BALANCE</b>
CATEGORY #1			
Line item #1.1	\$ 2,000.00	\$ 2,000.00	\$ -
Line item #1.2	\$ 1,500.00	\$ 500.00	\$ 1,000.00
CATEGORY #2			
Line item #2.1	\$ 2,500.00	\$ 2,500.00	\$ -
<b>TOTAL</b>	<b>\$ 6,000.00</b>	<b>\$ 5,000.00</b>	<b>\$ 1,000.00</b>

## RECOMMENDATIONS FOR THE BONNER FOUNDATION

8) Do you plan to continue the project? Do you plan to apply for additional funds?

9) What recommendations do you have for the Bonner Foundation to support school teams in effective management and implementation of the projects? Your suggestions may be around Bonner Foundation grant timelines, future grant categories for projects, webinar topics, individual campus support, etc.

## OTHER ATTACHMENTS

10) Please include or attach any project artifacts that could be beneficial to other school teams, including: news articles, video clips, photos, training guides, sample questionnaires, web site, appreciation letters, etc. We may share these documents in stories and profiles on the Bonner website and/or Bonner Wiki.