

## Bonner Office of Civic Engagement Service-Learning Course Registration Form

Course Title:	Course Number:
Instructor:	
Department:	
Campus Box: Phone:	
Semester:FallSpring Year 20	
Please describe the proposed service-learning course (add additional sheets if needed):	projects/activities that will occur within this
Please attach a copy of the course syllabus.	
Select one of the following options:	
Optional Course ComponentRequire	ed Course Component
Has the Curriculum Committee reviewed the	service-learning component of this course?
YesNo	
If yes, was the course approved for listing as a Se If no, are you scheduled for a curriculum commit	



Please provide a list of the first and last names of students enrolled in this course who will be completing service-learning hours so that their hours can be approved by Bonner Office staff.

Please provide the anticipated number of students in the course so forms may be gathered for distribution:

Number of students:

Will this course have a service-learning component from now on? _	Yes	No
If no, the course will need to be registered each time it is offered.		

## Please check one of the following options:

\_\_\_\_\_I plan on establishing my own service sites. Please attach a list of sites, locations, and contact names.

\_\_\_\_\_I would like for the Bonner Office of Civic Engagement to set up the placement sites in consultation with me.

*Are you r	equesting t	ransportation between campus and service sites for your students?
Yes	No	If yes, please provide service site address(es):

Please list the date and time you would like someone from the Bonner Office of Civic Engagement to visit and review the process for transportation and recording service learning hours with your students.

Date\_\_\_\_\_Time\_\_\_\_\_

You will be provided a copy of your registration along with a confirmation of the class visit if scheduled and notification of availability of transportation if relevant.

Return this form to Manley Student Center Room 202 or by email to jtisdale@spelman.edu.

\*Due to finite resources, the Bonner Office of Civic Engagement is able to provide van transportation for a limited number of students, within a defined geographic area. Marta Cards and millage reimbursement are also transportation resources for students engaged in approved service-learning activities.