

Community Based Research Capstone Proposal

This form is designed to facilitate the process of finalizing a community-based research project involving ACE, faculty, students, and community partners.

Project Title _____

Research Team Give the name and email for the following people

Student Researcher _____

Faculty Mentor _____

Faculty Reader 1 (if applicable) _____

Faculty Reader 2 (if applicable) _____

Community Collaborator (include email and website) _____

Research Question What is the concise research question? How was this question driven by expressed community needs?

Credit What classes are you taking where you can focus on this work?

Fall _____ Spring _____

Outputs, Outcomes and Impact What are the different ways that this research will create community change

Output (reports, curriculum, papers, assessments, etc...)

Outcome (programmatic changes, laws, increased funding, etc.)

Impact (reducing recidivism, increased access to healthy food, economic impacts, etc.)

Background Research List 2 articles that represent the type of work you hope to do and how you hope to advance knowledge in this area. Include a short justification.

Article 1 _____

Article 2 _____

Plans for Dissemination List 2 journals where your work might be published in your discipline. Please see Dr. Kassel for a list of undergraduate and community engagement journals
Journal 1 _____

Journal 2 _____

Research timeline Indicate general deadlines for the following items in discussion with your faculty mentor.

Proposal completed	_____
IRB applications submitted	_____
Lit review completed	_____
Data collected	_____
Data/Methods completed	_____
Analysis completed	_____
First draft completed	_____
Final draft completed	_____
Sent for publication	_____

Firm Deadlines The following items are required of all COMD Capstone students

Research Proposal	Sept 1/Jan 15 (or before start of project)
NCUR Application due	December 1st
Submit title & abstract	February 15
NCUR Conference	April (date varies)
Submit Electronic Poster	April (date varies)
Academic Celebration	April (date varies)
Submit Capstone paper	May 1

Attach the following

Commitment letter from the community partner(s).

Please be sure that the community partner indicates their interest in co-developing your research project and working with you throughout the Academic Year. The community partner should clearly articulate the resources that they are committing to the project and ways that they see this project impacting their organization and/or the people it serves.

Commitment letter from faculty mentor(s)/committee

Please be sure that the faculty mentor discusses their expertise in the project and motivation for working with you. In addition, they should specify any personal goals that they have for the project, especially if co-authoring a publication or presentation is a goal.