

Bonner Scholar Program Coordinator at Lindsey Wilson College

Position Overview

The primary responsibility of the Bonner Scholars Program Coordinator is to assist the Director of Civic Engagement & Student Leadership in providing volunteer and educational opportunities for Bonner students.

The Bonner Program at Lindsey Wilson College exists to provide students access to education and the opportunity to serve. Focused on six common commitments, the Program provides students the chance to develop positive working relationships with community partners in Columbia, Adair County, and beyond.

The Bonner Coordinator is critical for the success of the Bonner Program at LWC. Working closely with the Bonner Directors, the Coordinator shall strive to advance the mission of the program, helping students use their strengths to meet the community's needs. The Coordinator will be involved in all aspects of the Program, and will play an important role in the positive development of all Bonner Scholars.

Specific Responsibilities

Roles of the Bonner Program Coordinator include, but are not limited to:

- Primary supervision of the Bonner Congress Representatives and B-Vols (Bonner Volunteers);
- Implementation of the Bonner Scholar Student Development Model for rising sophomores and juniors, including planning, implementing, and facilitation of training & enrichment events, workshops, and meetings;
- Management and oversight of the campus usage of the Bonner Web Based Reporting System (BWBRs);
- Complete semester evaluations with Bonners and Site Supervisors;
- Management and oversight of LWC Bonner Scholar social media;
- Planning and participation in the First Year Service trip;
- Support Bonner Scholars in the arrangement of Summer of Service placements;
- Attendance at the New Coordinator's training at the Bonner Foundation in Princeton, New Jersey in late summer;
- Attendance at Bonner Congress in October;
- Attendance at the Bonner Director and Coordinator's meeting in November;
- Help coordinate and participate in the Bonner Orientation Experience;
- Help coordinate Bonner service placements in Columbia, Ky.
- Oversee Campus Kitchen Program – grant funded Lindsey Wilson Program supervised by Bonner program

The Bonner Program Coordinator will have additional opportunities outside of these responsibilities to develop as a professional and serve the Program.

A Bachelors degree is a must. A Masters degree or one-two years experience working with non-profits is preferred. Encouraging and advising students, developing service projects, and ways to connect Lindsey Wilson College to the greater community through civic engagement and servant leadership are all a part of this enriching experience. Some evening and weekend hours are expected and some traveling is required with this position.

Benefits

The Bonner Program Coordinator is a year round/40+ hour per week professional position, beginning **DATE**. The Bonner Program Coordinator will receive health and life insurance benefits, and gym membership.

Additional Information

Individuals seeking to apply for this position are encouraged to contact Natalie Vickous, Director of Bonner Program, for more information – vickousn@lindsey.edu.

Please submit résumé, letter of interest, and two letters of recommendation to: LWC Human Resources ,
210 Lindsey Wilson Street , Columbia, KY 42728, 270.384.8203