

Developing and Deepening the Bonner Training and Enrichment Calendar Worksheets

2017 Fall Directors and Coordinators Meeting

	First Year	Second Year	Third Year	Fourth Year
Class Training #1	Time Management: Managing by Calendar	Step it Up Sophmores: Taking on More in Your Service Journey	Developing an Action Plan	Capstone Planning: Introduction to Community Engaged Signature Work
Class Training #2	Community Asset Mapping: A Critical Strategy for Service - Part I	Volunteer Recruitment for a Non-Profit Organization: Outreach Strategies	Leadership Compass: Appreciating Diverse Work Styles	#Social Media for Change: Effectively Using LinkedIn in the Non-Profit Sector
Class Training #3	Goal Setting: Setting Service Goals & Objectives	Conflict Resolution: Handling Interpersonal Dynamics	Managing Up: Working Better with Your Boss	Seeing Through Employer's Eyes: Resume Game and Revision Activity

Intended Outcomes

- Schools will make progress in thinking and examining their Training Calendars and how it meets intended learning outcomes and builds a scaffolding to support students in leadership roles and developing a significant project with a community partner in the their senior year.
- Schools will take home ideas for shifts and changes for Meeting Logistics and the Meetings Content.
- Schools will provide insight on new assessment tools to examine training calendars and identify new training modules to be written, specifically for the 3rd and 4th year.

Monthly Bonner Meeting Schedule

Type of Meeting	How Often?	When?	Who leads?	Topics Covered throughout the Year	Top Learning Outcome/ Objective	Issues or Challenges
1st Year						
2nd Year						
3rd Year						
4th Year						
All Bonner						
Other:						
Other:						

Training Calendar Content Review

As programs, you make deliberate choices on the materials you present through your meetings. Below highlights content areas that are recommended by the Foundation be included in your meetings. In each of the following areas, indicate *how successful* your program is at incorporating these aspects in your Training Calendar

1. Incorporating the Common Commitments

1.....3.....5

Comments

Common Commitments

Civic Engagement
Community Building
Diversity
Social Justice
International Perspective
Spiritual Exploration

2. Developing Leadership Skills

1.....3.....5

Comments

Leadership Skills

Conflict Resolution
Delegation
Planning Public Speaking
Running a Meeting
Teamwork
Working with Diverse Groups

3. Developing Personal Skills

1.....3.....5

Comments

Personal Skills

Active Listening
Balance & Boundaries
Communication
Decision Making
Time Management
Goal Setting

4. Developing Professional Skills

1.....3.....5

Comments

Professional Skills

Budget
Event Planning
Fundraising & Grant Writing
Volunteer Recruitment
Networking
Research

5. Incorporating the Knowledge Areas

1.....3.....5

Comments

Knowledge Areas

Issues
Place
Poverty & Economic
Development
Politics & Public Policy
Power and Privilege

6. Building on the Developmental Model

1.....3.....5

Comments

Developmental Model

Expertise
Example
Experience
Exploration
Expectation

7. Incorporating Reflection

1.....3.....5

Comments

Reflection Activities

Writing
Discussion
Artistic

8. Preparing Students for Jr/Sen Leadership Roles

1.....3.....5

Comments

Jr/Sen Leadership Roles

Senior Intern
Specialized Interns
Site Based Team Leader

9. Preparing Students for significant project

1.....3.....5

Comments

Significant Projects

Academic Capstone
Capacity Building Projects

Connecting Structure and Content

Take a moment to review both your Monthly Meetings Schedule and your Training Calendar Content Review. Based on this reflection and knowledge of your current Training Calendar, use the following questions to begin to identify gaps and/or areas of improvement.

Robust

Is there enough (intensity and frequency) training, education, and reflection in our school's training calendar to support students reaching the highest levels of outcomes?

Look for: significant mix of Class Meetings, All Bonner Meetings, Site Meetings

First Year	Second Year	Third Year	Fourth Year

Comprehensive

Does our training calendar adequately cover the skills, knowledge areas, and values (Common Commitments) articulated in the Bonner developmental model? Does it reinforce achieving the highest level of outcomes?

Look for: the 24 skills, the knowledge outcomes (rubric and FIPSE), Common Commitments;

Skills	Knowledge	Common Commitments/Values

Developmental and Intentional

Does the calendar seem to support and align with student development (theory and practice)? It is well laid out in terms of scaffolding and sequence?

Look for: connection with Cornerstones (Orientation, First Year Trip, Second Year Exchange, Third Year leadership roles, Fourth Year Capstone and Senior Presentation of Learning; clear steps at each level)

First Year	Second Year	Third Year	Fourth Year

Collaborative

Does the calendar make the best use of other campus and community assets and context? For instance, does it address place and key issues (on and off campus)? Does it involve students, partners and faculty as educators as well?

Look for: particularity, sense of place, engaged partners and faculty

Place	Student Voice	Partner Voice	Faculty Voice

Shifts & Resources

In what ways might you shift or change your Training Calendar to strengthen your approach. Think through the following areas list out shifts you want to make and any resources to help you accomplish this changes.

Robust	
Comprehensive	
Developmental	
Intentional	
Collaborative	

Notes and Ideas
