

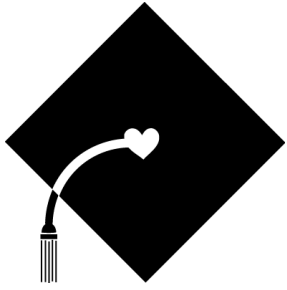
# The Bonner Foundation's 2017 New Directors & Coordinators' Orientation

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Meeting Agenda,  
Handouts, and  
Notes



# The Bonner Foundation's New Directors' Orientation

July 30 - August 2

## Welcome!

We are delighted that you are joining us for this year's Orientation for new Bonner directors, coordinators, and staff—as well as for colleges and universities that are interested in learning about the Bonner Program model and potentially launching a program in the future. This year's meeting includes representatives from twenty institutions of higher education, including five with established Bonner Scholar Programs, six with established Bonner Leader Programs, and six colleges and universities that might start a new Bonner Program in the future.

Over the next four days, you'll have a chance to learn about the fundamentals and best practices for a comprehensive civic engagement and education program. Since 1990, the program has provided students with an *access to education and opportunity to serve*. It has provided campuses with a way to build a culture and infrastructure for community service and engagement, as well as a commitment to diversity. Finally, the program provides a way for institutions of higher education to build reciprocal, sustained partnerships with communities, in particular through building the capacity of non-profit organizations, schools, government offices, and increasingly networks that address issues like hunger, homelessness, affordable housing, and other pressing community needs. As part of our efforts, we focus on building the capacity of organizations, schools, and communities to carry out this work.

*We invite you to join* what we believe is an incredible network! The Bonner Network is filled with dedicated, generous people who are eagerly share their experience, stories, challenges, and advice. Over the past twenty-three years, the Bonner Programs across the United States have graduated more than 6,000 alumni, who now live and work in continents around the world. More than a third work for non-profits; a third work in government; and a third work in the for-profit sector; they share a commitment to being civically involved in meaningful ways. Moreover, through this engagement, the Foundation has provided more than \$120 million in endowment funding that has paved the way for sustained institutional commitments.

This year, we're trying some new things at the meeting — to convey the most important pieces for building and managing a strong Bonner Program, while also getting you excited about the potential for cutting-edge work and innovation. Thank you for being a part of this work and community!

## - The Bonner Staff

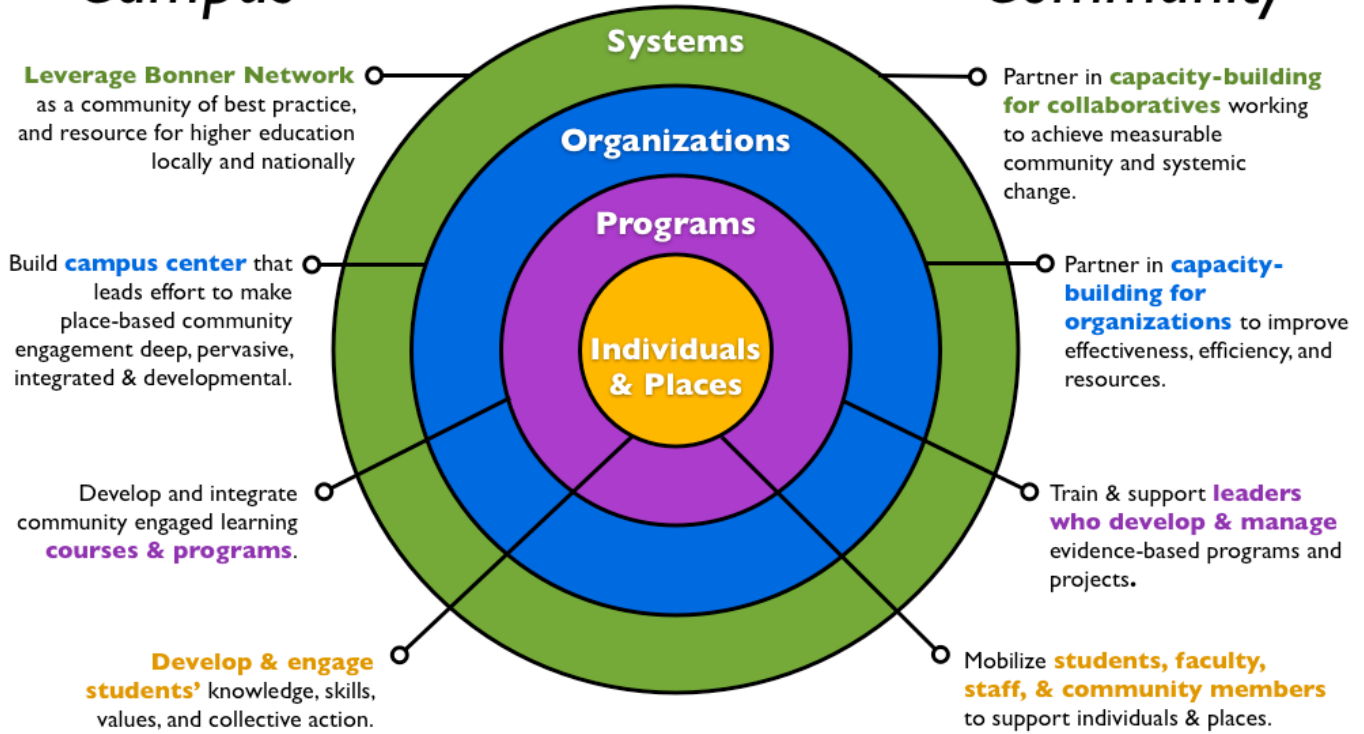




# Transformational Goals

## Campus

## Community



Level of Work	Goals for Individual Development	Goals for Campus Development	Goals for Community Development
<i>Macro</i>	Community Leaders	Campus as Citizen	System Change
<i>Meso</i>	Campus-Wide Leaders	Centers of Engagement	Capacity-Building for Organizations & Collaboratives
	Staff & Faculty Leaders	Engaged Teaching	Evidence-based Programs & projects
<i>Micro</i>	Student Leaders	Engaged Learning	Direct Service





# The Bonner Foundation Staff

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# Board of Trustees

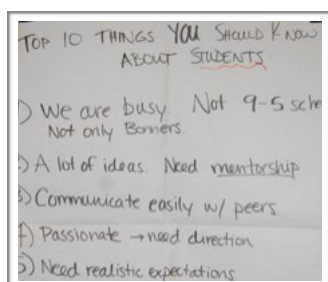
Mr. William Bush

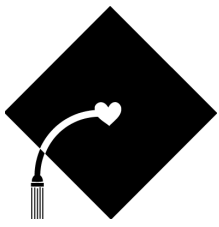
Mr. Charles C. Goodfellow

Mr. Kenneth Kunzman, Chair

Rev. Dr. John Kuykendall

Robbie Robinson





# The Bonner Foundation's New Directors' Orientation

July 30 - August 2

## Sunday, July 30

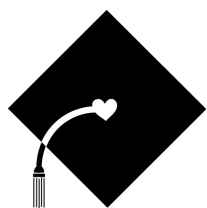


Time	Activity and Location
5:00 pm	<b>Registration</b> and check-in at the Bonner Foundation 10 Mercer Street, Princeton, NJ 08540 Phone: (609) 924-6663 when you arrive at Princeton.  <b>Sessions will be held</b> at Gambrell Room in Scheide Hall See: <a href="#">Princeton Seminary Main Campus Map</a>
5:30 pm — 6:45 pm	<b>Dinner</b> at the Bonner Foundation
7:00 pm — 8:30 pm	<b>Welcome and Opening: The Big Picture</b> (Gambrell Room)
Evening	<b>Reception</b> at Bonner Foundation

## Monday, July 31



Time	Activity and Location
8:00 am — 9:00 am	<b>Breakfast</b> at Princeton Seminary Mackay Dining Hall
9:00 am — 9:50 am	<b>The Road Ahead: Bonner Students</b> (Gambrell Room)
10:00 am — 10:45 am	<b>Access to Education: Recruitment and Financial Aid: Ingredients for Success</b> (Gambrell Room)
11:00 am — 12:30 pm	<b>Developing Leaders of Today : Student Development Part I</b> (Gambrell Room)
12:30 pm — 2:00 pm	<b>Lunch</b> at Princeton Seminary Mackay Dining Hall
2:00 pm — 3:30 pm	<b>Opportunity to Serve: Service Partnerships: Meaningful, Developmental, and Impactful</b> (Gambrell Room)
3:45 pm — 5:00 pm	<b>Staffing These Roles and Your Program</b> (Gambrell Room)
5:30 pm	<b>Reception at Bonner Foundation</b>
6:00 pm	<b>Dinner:</b> depart from Bonner Foundation in groups for dinner in Princeton area



# The Bonner Foundation's New Directors' Orientation

Tuesday, August 1

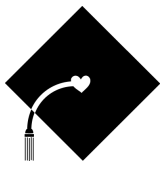


Time	Activity and Location
8:00 am — 9:00 am	<b>Breakfast</b> at Princeton Seminary Mackay Dining Hall
9:00 am — 10:00 am	<b>Starting Strong: Accountability, Orientation, &amp; Wellness</b> (Gambrell Room)
10:00 am — 10:30 am	<b>BWRBS Tour</b> (Gambrell Room)
10:45 am — 12:30 pm	<b>Measurable Impact: Deepening Partnerships for Impact</b> (Gambrell Room)
12:30 pm — 2:00 pm	<b>Lunch</b> at Princeton Seminary Mackay Dining Hall
2:00 pm — 3:30 pm	<b>Curricular Integration: Student Development Part 2</b> (Gambrell Room)
3:45 pm — 4:45 pm	<b>Putting it All Together - Campus Conversations</b> (Gambrell Room)
5:00 pm	<b>Leave for Dinner at Conte's Pizza</b>
7:00 pm	<b>Reception at the Bonner Foundation</b>

Wednesday, August 2



Time	Activity and Location
8:00 am — 9:00 am	<b>Breakfast</b> at Princeton Seminary Mackay Dining Hall
9:00 am — 10:30 am	<b>Everybody, Everyday: Campus-Wide Integration</b> (Gambrell Room)
10:45 am — 11:15 am	<b>Foundation Support</b> (Gambrell Room)
11:15 am — 11:30 am	<b>Next Steps</b> (Gambrell Room)



# Participant Roster

Campus	Name	Email
Averett University	Brigid Belko	bbelko@averett.edu
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Carson-Newman University	Vincyl Fitzgerald	vfitzgerald@cn.edu
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University of North Carolina at Chapel Hill	Yalitza Ramos	ramos@email.unc.edu



# Bonner Program

## Program Management Responsibilities

<p><b>Administrative/Financial</b></p> <ul style="list-style-type: none"> <li>• Submit registrar's list at beginning of each semester/quarter &amp; summer (BSP)</li> <li>• Submit reimbursement report at end of each semester &amp; summer</li> <li>• Submit community fund report at end of each semester &amp; summer</li> <li>• Submit annual fund report narrative</li> <li>• Endowed campuses submit enrichment grant proposals annually</li> </ul>	<p><b>Campus-wide and Other:</b></p> <ul style="list-style-type: none"> <li>• Maintain year-long relationships with Admissions and Financial Aid for recruiting and replacing Bonners</li> <li>• Conduct a Bonner recruitment process according to specific guidelines and finalize selection of new class (spring)</li> <li>• Maintain a replacement process for Bonner Scholars/Leaders</li> <li>• Continue to grow a campus-wide culture and center, built around collaboration on campus</li> </ul>
<p><b>Community Partnerships and Managing Service</b></p> <ul style="list-style-type: none"> <li>• Cultivate committed partners with placements at multiple levels that are focused on capacity building</li> <li>• Develop meaningful, developmental service opportunities</li> <li>• Ensure students complete Community Learning Agreements at beginning of each semester &amp; summer</li> <li>• Ensure students complete hour log submissions in BWBRS</li> <li>• Ensure students complete service accomplishments at end of each semester &amp; summer</li> <li>• Conduct end-semester student &amp; site evaluations</li> <li>• Update service opportunities &amp; agencies in BWBRS each semester</li> <li>• Organize a First-Year Service Trip</li> <li>• Have a process for Summer Service placements</li> </ul>	<p><b>Student Development/Training, Enrichment and Reflection</b></p> <ul style="list-style-type: none"> <li>• Provide students with developmental training &amp; enrichment opportunities weekly or every other week</li> <li>• Provide Orientation for new Bonners (fall/spring)</li> <li>• Consider including an All Bonner Retreat annually</li> <li>• Design and implement the Cornerstone Activities (First Year Trip, 2<sup>nd</sup> Year Exchange, Junior Leadership and Senior Capstones)</li> <li>• Do advising meetings with students at least once per semester</li> <li>• Provide advanced leadership/conference opportunities for students (Impact Conference, SLI, &amp; others)</li> <li>• Have a student leadership team, Congress Representatives, and Senior Intern</li> <li>• Build in opportunities for reflection throughout Bonner Program</li> </ul>
<p><b>Participation in Bonner-Sponsored Activities</b></p> <ul style="list-style-type: none"> <li>• Director/Coordinator participate in Fall Meeting (November)</li> <li>• Congress Representatives participate in Fall Meeting (October)</li> <li>• Senior Interns participate in annual meetings (Fall/Summer)</li> <li>• Participate (staff and students) in Summer Leadership Institute (June)</li> <li>• Participate in ongoing surveys, communication, and special projects with the Foundation</li> </ul>	





# Bonner Sample Calendar

## Developmental Model Training Sequence

Below is an illustration of how a Bonner Program can intentionally support student skill and knowledge development, implementing the **Student Development Model**. The Sample Calendar is based on a four-year program that integrates cohort or class Meetings. The Bonner Student Development model includes a set of Common Commitments, skills, and knowledge. The sample calendar sequences trainings from the Civic Engagement Curriculum (downloadable at <http://bonner.pbworks.com>).

A campus may choose to implement this sequence or adjust it, especially to reflect collaboration. Or, a campus may engage in an individualized planning process, using **The Roadmap Planning Tool (download on the wiki)**. Regardless, each Bonner Program should have an intentional student development strategy, which integrates a sequence of trainings, education, and reflection - ideally **weekly**. This rests on a **minimum of two meetings** per month (every other week is recommended) for students in each class.

	Year 1	Year 2	Year 3	Year 4
Areas of knowledge & commitments to emphasize for the year	<ul style="list-style-type: none"> <li>• Knowledge of self and ability to reflect</li> <li>• Knowledge of community</li> <li>• Exploration of diversity</li> <li>• Community building</li> <li>• Introduction to civic engagement</li> </ul>	<ul style="list-style-type: none"> <li>• Analysis of diversity</li> <li>• Knowledge of poverty</li> <li>• Understanding of place and ability to think critically around community</li> <li>• Introduction to forms of civic engagement</li> </ul>	<ul style="list-style-type: none"> <li>• Multiple forms of civic engagement</li> <li>• International perspective</li> <li>• Critical thinking &amp; systems analysis (understanding root causes)</li> <li>• Leadership skills and application through practice</li> </ul>	<ul style="list-style-type: none"> <li>• Exploration of social justice</li> <li>• Vocation and career exploration/preparation</li> <li>• Spiritual exploration</li> <li>• Connection to academic study (capstone/thesis)</li> </ul>
Skills distribution	<ul style="list-style-type: none"> <li>• Active listening</li> <li>• Communication</li> <li>• Goal setting</li> <li>• Organization</li> <li>• Reflection</li> <li>• Time management</li> <li>• Understanding of place and community assets</li> </ul>	<ul style="list-style-type: none"> <li>• Balance &amp; boundaries</li> <li>• Budgeting</li> <li>• Conflict resolution</li> <li>• Facilitation</li> <li>• Project planning</li> <li>• Teamwork</li> <li>• Understanding an issue (choose focus)</li> </ul>	<ul style="list-style-type: none"> <li>• Delegation</li> <li>• Project management</li> <li>• Volunteer management</li> <li>• Event planning</li> <li>• Fundraising &amp; grant writing</li> <li>• Planning &amp; running a meeting</li> <li>• Understanding root causes and systemic solutions</li> </ul>	<ul style="list-style-type: none"> <li>• Decision making</li> <li>• Evaluation and program assessment</li> <li>• Marketing &amp; public relations</li> <li>• Career Networking</li> <li>• Public education and advocacy (i.e., town meeting)</li> <li>• Public speaking</li> </ul>
Types of roles and placements	<ul style="list-style-type: none"> <li>• <b>Exploration:</b> learning about issues; learning about the community; discovering one's passions and talents</li> <li>• Settling into primary site and position</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Experience:</b> commitment to an issue, agency/site, and place</li> <li>• Expanded position and responsibility, such as coordination, organization, and planning</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Example:</b> Project coordinator or leader role; managing of project or volunteers</li> <li>• Expanded leadership roles in the Bonner Program or at sites</li> <li>• Capacity building service positions</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Expertise:</b> Planning team or specialist; project or site leadership</li> <li>• Capacity building service positions</li> <li>• May link to academic major, minor, certificate, or coursework</li> </ul>
High-Impact Civic Engagement	<ul style="list-style-type: none"> <li>• First Year Seminars</li> <li>• First Year Trips</li> <li>• Learning Communities</li> </ul>	<ul style="list-style-type: none"> <li>• Second Year Exchange</li> <li>• Learning Communities</li> <li>• Service-Learning</li> </ul>	<ul style="list-style-type: none"> <li>• Third Year Leadership</li> <li>• International /Global Immersions</li> <li>• Undergraduate Research</li> <li>• Policy Research / Issue Briefs</li> </ul>	<ul style="list-style-type: none"> <li>• Senior Presentation of Learning</li> <li>• Senior Capstone and Research Projects</li> <li>• Policy Research / Issue Briefs</li> </ul>
Courses	<ul style="list-style-type: none"> <li>• Lead-in Course (such as Service-Learning 101 or issue oriented)</li> </ul>	<ul style="list-style-type: none"> <li>• Poverty / Economic Development</li> <li>• Research Methods (CBR)</li> </ul>	<ul style="list-style-type: none"> <li>• Policy / Democratic Engagement (internship)</li> <li>• International Course</li> </ul>	<ul style="list-style-type: none"> <li>• Capstone / Individually or Problem- or Issue-Focused Research</li> </ul>



# Bonner Sample Calendar

## July Calendar

Overall	Administrative
<ul style="list-style-type: none"> <li>Plan Fall Orientation and other fall service events (such as for campus-wide project).</li> <li>Send new staff to New Directors Meeting at end of month/August.</li> <li>Work on planning for student development and community partnerships for the coming year. This is a good time for longer-range planning.</li> <li>Conduct site visits and complete opportunities form with all community partners.</li> </ul>	<ul style="list-style-type: none"> <li>All students complete summer Service Accomplishments.</li> <li>Review Hours on BWBRS</li> </ul>
<h3>Helpful Resources</h3> <ul style="list-style-type: none"> <li>Planning guides for your Bonner Program, including the Roadmap and (soon) an updated version of this planning calendar, may be found on the Bonner Network Wiki</li> <li>For tips on planning your Fall Orientation, use the Co-Curricular Implementation Guides on Wiki</li> </ul>	<h3>Community Partnerships/Service</h3> <ul style="list-style-type: none"> <li>Conduct site visits to partner agencies. Staff, senior interns, &amp; project coordinators can be involved. Utilize to maintain relationships and complete opportunities form for capacity building positions</li> <li>Complete site agreements (program/site, foundation/campus).</li> <li>Monitor students summer hours and placements.</li> </ul>
	<h3>Student Development/ Training and Enrichment</h3>
<ul style="list-style-type: none"> <li>Planning guides for your Bonner Program, including the Roadmap and (soon) an updated version of this planning calendar, may be found on the Bonner Network Wiki</li> <li>For tips on planning your Fall Orientation, use the Co-Curricular Implementation Guides on Wiki</li> </ul>	<p><b>Year 1:</b></p> <ul style="list-style-type: none"> <li>Encourage partners to provide relevant training to students for summer sites</li> <li>Encourage students to document training &amp; learning through BWBRS &amp; reflection (journaling, keeping of portfolio)</li> <li>Evaluate prior year's training calendar</li> </ul>
	<p><b>Year 2 :</b></p> <ul style="list-style-type: none"> <li>Same as above</li> </ul>
<h3>Holidays and Events</h3>	<p><b>Year 3:</b></p> <ul style="list-style-type: none"> <li>Same as above</li> </ul>
<ul style="list-style-type: none"> <li>July 4th Independence Day</li> </ul>	<p><b>Year 4:</b></p> <ul style="list-style-type: none"> <li>Same as above</li> </ul>



# Bonner Sample Calendar

## August Calendar

<h3>Overall</h3>	<h3>Administrative</h3>
<ul style="list-style-type: none"> <li>• Plan Orientation</li> <li>• Work with faculty to develop list of courses that are relevant to students in your program and publicize these in your Bonner Office.</li> <li>• Begin your Bonner Meetings and Class Meetings by at least two weeks after school starts.</li> <li>• Train students in Bonner WBRS and monitor to see that they begin using the system correctly.</li> </ul>	<ul style="list-style-type: none"> <li>• For BSP, by September 15th submit Fall Registrar's List, Summer Reimbursement Report, and Summer Living Expense Report.</li> </ul> <h3>Community Partnerships/Service</h3> <ul style="list-style-type: none"> <li>• Continue work begun on community partnerships, by:             <ul style="list-style-type: none"> <li>○ Engaging student leaders (Senior Interns, Project Coordinators, Community Impact Intern) in visiting sites.</li> <li>○ Continuing to identify sites that will have project coordinators and get them running (training).</li> <li>○ Use Opportunities Form to write position descriptions and enter into BWBRS before students arrive on campus.</li> </ul> </li> </ul>
<h3>Helpful Resources</h3>	<h3>Student Development/ Training and Enrichment</h3>
<p>Visit <a href="http://bonner.pbworks.com">bonner.pbworks.com</a> for</p> <ul style="list-style-type: none"> <li>• Training Modules</li> <li>• Guides for Academic Connections</li> </ul>	<p><b>Year 1:</b></p> <ul style="list-style-type: none"> <li>• Orientation</li> <li>• Games, Games, Games</li> <li>• Identity Circles</li> </ul> <p><b>Year 2 :</b></p> <ul style="list-style-type: none"> <li>• Setting Service Objectives</li> <li>• Introduction to Civic Engagement</li> </ul>
<h3>Holidays and Events</h3> <ul style="list-style-type: none"> <li>• Fall classes begin at some campuses (add your date)</li> <li>• Last day to request ungraded option (add your date)</li> <li>• Labor Day</li> <li>• Patriots Day</li> </ul>	<p><b>Year 3:</b></p> <ul style="list-style-type: none"> <li>• Personal Vision</li> <li>• Cover Story</li> </ul> <p><b>Year 4:</b></p> <ul style="list-style-type: none"> <li>• Engage seniors in leading Orientation and Capstones</li> </ul>



# Bonner Sample Calendar

## September Calendar

Overall	Administrative
<ul style="list-style-type: none"> <li>• Make sure to delineate staff and student leader roles.</li> <li>• Work with faculty to develop list of courses that are relevant to students in your program and publicize these in your Bonner Office.</li> <li>• Begin your Bonner Meetings and Class Meetings by at least two weeks after school starts.</li> <li>• Train students in Bonner WBRS and monitor to see that they begin using the system correctly.</li> </ul>	<ul style="list-style-type: none"> <li>• For BSP, by September 15th submit Fall Registrar's List, Summer Reimbursement Report, and Summer Living Expense Report.</li> <li>• Review Hours on BWBRS</li> </ul> <div data-bbox="740 590 1430 684" style="background-color: #f4a460; padding: 5px;"><b>Community Partnerships/Service</b></div> <ul style="list-style-type: none"> <li>• Continue work begun on community partnerships, by:               <ul style="list-style-type: none"> <li>○ Engaging student leaders (Senior Interns, Project Coordinators) in visiting sites.</li> <li>○ Continuing to identify sites that will have project coordinators and get them running (training).</li> <li>○ Complete site agreements (program/site, foundation/campus) or finalize partner applications by this time.</li> </ul> </li> <li>• Recruit students and make matches for capacity building positions</li> </ul>
Helpful Resources	Student Development/ Training and Enrichment
<p>Visit <a href="http://bonner.pbworks.com">bonner.pbworks.com</a> for</p> <ul style="list-style-type: none"> <li>• Training Modules</li> <li>• Guides for Academic Connections</li> </ul>	<p><b>Year 1:</b></p> <ul style="list-style-type: none"> <li>• Time Management: Managing by Calendar</li> <li>• Community Asset Mapping: A Critical Strategy for Service - Part I</li> </ul> <p><b>Year 2 :</b></p> <ul style="list-style-type: none"> <li>• Step it Up Sophomores : Taking on More in Your Service Journey</li> <li>• Volunteer Recruitment for a Non-Profit Organization: Outreach Strategies</li> </ul>
Holidays and Events	<p><b>Year 3:</b></p> <ul style="list-style-type: none"> <li>• Developing an Action Plan</li> <li>• Leadership Compass: Appreciating Diverse Work Styles</li> </ul>
<ul style="list-style-type: none"> <li>• Fall classes begin at some campuses (add your date)</li> <li>• Last day to request ungraded option (add your date)</li> <li>• Labor Day</li> <li>• Patriots Day</li> </ul>	<p><b>Year 4:</b></p> <ul style="list-style-type: none"> <li>• Capstone Planning: Introduction to Community Engaged Signature Work</li> <li>• #Social Media for Change: Effectively Using LinkedIn in the Non-Profit Sector</li> </ul>





# Bonner Sample Calendar

## October Calendar

Overall	Administrative
<ul style="list-style-type: none"> <li>• Keep tabs on Bonner hours in BWBRS. Make sure that students are on track with their hours (not falling behind the recommended 10 hours per week).</li> <li>• Keep tabs on student performance and retention. Make sure you have a process for selecting replacements or new Bonners in place.</li> <li>• Maintain relationships with other departments and divisions on campus.</li> <li>• Get ready for the November Directors/ Coordinators Meeting.</li> </ul>	<ul style="list-style-type: none"> <li>• Review Hours on BWBRS</li> </ul>
	<h3>Community Partnerships/Service</h3> <ul style="list-style-type: none"> <li>• Communicate formally (by phone, in writing, or in person) with partner representatives to ensure that placements are going well.</li> <li>• Identify any issues around needs for student training or performance management.</li> </ul>
Helpful Resources	Student Development/ Training and Enrichment
<p>Visit <a href="http://bonner.pbworks.com">bonner.pbworks.com</a> for</p> <ul style="list-style-type: none"> <li>• Training Modules</li> <li>• BWBRS Training Resources</li> </ul>	<p><b>Year 1:</b></p> <ul style="list-style-type: none"> <li>• Goal Setting: Setting Service Goals &amp; Objectives (have students complete their CLA after this)</li> <li>• Exploring Diversity &amp; Intersectionality</li> </ul>
	<p><b>Year 2:</b></p> <ul style="list-style-type: none"> <li>• Conflict Resolution: Handling Interpersonal Dynamics</li> <li>• Keeping It Classy</li> </ul>
Holidays and Events	Year 3:
<ul style="list-style-type: none"> <li>○ Add date of 1<sup>st</sup> quarter end, if applicable</li> <li>○ Add dates of 2<sup>nd</sup> quarter beginning, if applicable</li> <li>○ NJ AmeriCorps Launch Event</li> <li>○ Add dates of Break, if applicable</li> <li>○ Bonner Congress Meeting</li> <li>○ Halloween</li> </ul>	<ul style="list-style-type: none"> <li>• Managing Up: Working Better with Your Boss</li> <li>• Resume Writing and Review (also good as students search for Summer Internships)</li> </ul>
	<p><b>Year 4:</b></p> <ul style="list-style-type: none"> <li>• Seeing Through Employer's Eyes: Resume Game and Revision Activity</li> <li>• Black Lives Do Matter</li> </ul>



# Bonner Sample Calendar

## November Calendar

<h3>Overall</h3>	<h3>Administrative</h3>
<ul style="list-style-type: none"> <li>• Work on planning Annual Retreat (usually held in January). Engage students in leadership roles.</li> <li>• Maintain the schedule of at least monthly Bonner Meetings and Class Meetings that are weekly or at least every other week. Take the opportunity to get feedback from students on how meetings are going.</li> <li>• Schedule and hold one-to-one meetings with students before holiday recess.</li> <li>• Take the opportunity to review the Bonner website and see what's new. Attend Bonner Fall Meeting.</li> </ul>	<ul style="list-style-type: none"> <li>• Review Hours on BWBRS</li> <li>• Train students in BWBRS Service Accomplishments.</li> </ul> <h3>Community Partnerships/Service</h3> <ul style="list-style-type: none"> <li>• Check in with community partners about how projects are going. This may be a good time to talk again about the educational role they can play with students, both by providing students with coaching and also with training and knowledge development opportunities.</li> </ul>
<h3>Helpful Resources</h3>	<h3>Student Development/ Training and Enrichment</h3>
<p>Visit <a href="http://bonner.pbworks.com">bonner.pbworks.com</a> for</p> <ul style="list-style-type: none"> <li>• Training Modules</li> <li>• One on One Advising Guides</li> </ul>	<p><b>Year 1:</b></p> <ul style="list-style-type: none"> <li>• Unpacking the -Ism's: Common Terms To Talk About Social Justice and Oppression</li> </ul> <p><b>Year 2:</b></p> <ul style="list-style-type: none"> <li>• Who Am I?: Unpacking Race and the Privilege and Oppression That Follows</li> </ul>
<h3>Holidays and Events</h3>	<p><b>Year 3:</b></p> <ul style="list-style-type: none"> <li>• Building Career Networks</li> </ul>
<ul style="list-style-type: none"> <li>• Election Day</li> <li>• Veteran's Day</li> <li>• Bonner Director &amp; Coordinators' Meeting</li> <li>• Thanksgiving</li> </ul>	<p><b>Year 4:</b></p> <ul style="list-style-type: none"> <li>• Refugee and Immigrants Voices</li> </ul>



# Bonner Sample Calendar

## December Calendar

Overall	Administrative
<ul style="list-style-type: none"> <li>• Keep tabs on Bonner hours in BWBRS. Make sure that students are on track with hours. Integrate this information into your planning for one-to-one meetings.</li> <li>• Conduct site evaluations and collect accomplishments at service sites.</li> <li>• Schedule and hold one-to-one meetings with students before holiday recess.</li> <li>• Send students a comprehensive email regarding how things are going (program-wide but perhaps individually for students who are behind on hours) and letting them know upcoming semester/quarter expectations.</li> <li>• Prepare for Winter/January Term, if relevant. Campuses sometimes include courses, international trips, or service trips during this period.</li> <li>• Recruit any replacements.</li> </ul>	<ul style="list-style-type: none"> <li>• For BSP, Get the following ready for January submission: Spring Registrar's List, Fall Reimbursement Report, and Mid-Year Community Fund Report.</li> <li>• All students complete semester/quarter end Service Accomplishments.</li> <li>• Review Hours on BWBRS</li> </ul>
	<h3>Community Partnerships/Service</h3>
<h3>Helpful Resources</h3> <p>For additional trainings tied to Common Commitments, consult the <a href="#">Student Handbook</a> or <a href="#">Common Commitments</a> on the Wiki</p>	<ul style="list-style-type: none"> <li>• Use Accomplishments Form to collect data on semester</li> <li>• Review and update Opportunities form to ensure that students are having placements that represent developmental growth and have focus on capacity building</li> <li>• Do an audit/review of the students' service hours, training &amp; enrichment hours, and CLAs in BWBRS to identify any trouble spots.</li> </ul>
<h3>Holidays and Events</h3>	<h3>Student Development/ Training and Enrichment</h3>
<ul style="list-style-type: none"> <li>• Add Reading Days if relevant</li> <li>• Add days of final exams if relevant</li> <li>• Add days of holiday recess</li> <li>• Hanukkah</li> <li>• Christmas Eve &amp; Christmas</li> <li>• Vacation Days (add dates)</li> </ul>	<p><b>Year 1:</b> (only one meeting, due to holiday recess)</p> <ul style="list-style-type: none"> <li>• End of Semester Reflection</li> </ul>
	<p><b>Year 2:</b> (only one meeting, due to holiday recess)</p> <ul style="list-style-type: none"> <li>• End of Semester Reflection</li> </ul>
	<p><b>Year 3:</b> (only one meeting, due to holiday recess)</p> <ul style="list-style-type: none"> <li>• End of Semester Reflection</li> </ul>
	<p><b>Year 4:</b> (only one meeting, due to holiday recess)</p> <ul style="list-style-type: none"> <li>• End of Semester Reflection</li> </ul>



# Bonner Sample Calendar

## January Calendar

Overall	Administrative
<ul style="list-style-type: none"> <li>• Meet with faculty to check in on academic connections. Inventory and announce relevant courses to students.</li> <li>• Work on selection of next year's Senior Intern.</li> </ul> <p>Generally a good time for Annual Bonner Retreat. This retreat generally includes a focus on:</p> <ul style="list-style-type: none"> <li>• Community building (move diversity workshops from other areas or add new ones)</li> <li>• Common commitments</li> <li>• Reflection &amp; visioning</li> </ul> <p>Most recommended Modules:</p> <ul style="list-style-type: none"> <li>○ Cover Story (visioning)</li> <li>○ Four Corners (changing questions)</li> <li>○ River Stories/Introduction to Community Building</li> <li>○ Leadership Compass</li> </ul>	<ul style="list-style-type: none"> <li>• Submit registrar's list to Bonner Foundation.</li> <li>• By January 15th, submit (BSP) Spring Registrar's List, Fall Reimbursement Report, and Mid-Year Community Fund Report.</li> <li>• Review Hours on BWBRS</li> </ul>
<h3>Helpful Resources</h3> <p>Visit <a href="http://bonner.pbworks.com">bonner.pbworks.com</a> for</p> <ul style="list-style-type: none"> <li>• Training Modules</li> <li>• Retreat Schedule and Trainings</li> </ul>	<h3>Community Partnerships/Service</h3>
	<ul style="list-style-type: none"> <li>• Involve community partner representatives in the annual Bonner Retreat, if you have one. They can lead workshops.</li> <li>• Communicate formally (by phone, in writing, or in person) with partner representatives to ensure that placements are going well.</li> <li>• Recruit for any capacity building position changes.</li> </ul>
	<h3>Student Development/ Training and Enrichment</h3>
	<p><b>Year 1:</b></p> <ul style="list-style-type: none"> <li>• Cornerstone Meeting: First Year Trip</li> <li>• True Colors</li> </ul>
<h3>Holidays and Events</h3> <ul style="list-style-type: none"> <li>○ New Year's Day</li> <li>○ Three Kings Day (celebrated by some Latinos)</li> <li>○ Martin Luther King, Jr. Day, after involving service project</li> <li>○ Add dates regarding your campus's semester/quarter</li> </ul>	<p><b>Year 2 :</b></p> <ul style="list-style-type: none"> <li>• Cornerstone Meeting: Second Year Exchange</li> <li>• Interfaith Perspectives on Service: Bridging Beliefs and Action</li> </ul>
	<p><b>Year 3:</b></p> <ul style="list-style-type: none"> <li>• Cornerstone Meeting: Third Year Leadership Roles</li> <li>• Volunteer Recruitment for a Non-Profit Organization: Training &amp; Managing Volunteers</li> </ul>
	<p><b>Year 4:</b></p> <ul style="list-style-type: none"> <li>• Cornerstone Meeting: Senior Presentation of Learning</li> <li>• Preparing a Leadership Transition: Part I</li> </ul>





# Bonner Sample Calendar

## February Calendar

Overall	Administrative
<ul style="list-style-type: none"> <li>Keep tabs on Bonner hours in BWBRS. Make sure that students are on track. Take action with students who are behind.</li> <li>Work on selection of next year's Senior Intern and on recruitment of next year's Bonners. Meet with Admissions and Financial Aid.</li> <li>Provide guidance to students relating to finding their summer service placements. Make sure you are acquainted with the Bonner Partner database and Idealist.org as good resources.</li> <li>Last dates to register people for Impact Conference (March)</li> </ul>	<ul style="list-style-type: none"> <li>Review Hours on BWBRS</li> </ul>
	<h3>Community Partnerships/Service</h3> <ul style="list-style-type: none"> <li>Prepare for First-Year Trip. Include preparation (research, learning, cultural elements) into the meetings with first-year students.</li> <li>Communicate formally (by phone, in writing, or in person) with partner representatives to ensure that placements are going well.</li> <li>Start planning end-of-the-year activities with community partners and graduating students.</li> <li>Cultivate summer positions and placements of students.</li> </ul>
<h3>Helpful Resources</h3>	<h3>Student Development/ Training and Enrichment</h3>
<p>Visit <a href="http://bonner.pbworks.com">bonner.pbworks.com</a> for</p> <ul style="list-style-type: none"> <li>Training Modules</li> <li>First Year Trip Resources</li> <li>Sophomore Exchange Resources</li> <li>Bonner National Partners for Summer Placements</li> </ul>	<p><b>Year 1:</b></p> <ul style="list-style-type: none"> <li>Introduction to the Non-Profit Sector</li> <li>River Stories: Our Gender Histories &amp; Herstories</li> </ul> <p><b>Year 2:</b></p> <ul style="list-style-type: none"> <li>Planning Effective Meetings</li> <li>Facilitation 101: Roles of Effective Facilitators</li> </ul>
<h3>Holidays and Events</h3> <ul style="list-style-type: none"> <li>Black History Month</li> <li>Valentine's Day</li> <li>Chinese New Year</li> <li>Presidents' Day</li> <li>Add relevant dates from campus calendar (academic).</li> </ul>	<p><b>Year 3:</b></p> <ul style="list-style-type: none"> <li>Differently Abled</li> <li>Gender &amp; Sexual Orientation</li> </ul> <p><b>Year 4:</b></p> <ul style="list-style-type: none"> <li>Addressing Sexual Prejudice</li> <li>Your Empowered Voice Through Creative Expression or Empowerment: It's Intersectional</li> </ul>



# Bonner Sample Calendar

## March Calendar

<b>Overall</b>	<b>Administrative</b>
<ul style="list-style-type: none"> <li>• Generally, March is a time when spring break occurs, with service immersion trips. First-Year Trip may also happen during this time, and Sophomore Exchange may also happen at this time.</li> <li>• Begin making plans and travel arrangements for participation in Summer Leadership Institute.</li> <li>• Finalize or make significant progress on next year's Bonners.</li> </ul>	<b>Community Partnerships/Service</b>
	<ul style="list-style-type: none"> <li>• Review Hours on BWBRS</li> <li>• Communicate formally (by phone, in writing, or in person) with partner representatives to ensure that placements are going well.</li> <li>• Prepare for/implement First-Year Trip. Include preparation and reflection into the meetings with first-year students.</li> <li>• Continue planning end-of-the-year activities with community partners and graduating students.</li> </ul>
<b>Helpful Resources</b>	<b>Student Development/ Training and Enrichment</b>
<p>Visit <a href="http://bonner.pbworks.com">bonner.pbworks.com</a> for</p> <ul style="list-style-type: none"> <li>• Training Modules</li> </ul> <p>Visit <a href="http://www.bonner.org/sli-info">www.bonner.org/sli-info</a> to begin to plan for the Bonner Summer Leadership Institute.</p>	<p><b>Year 1:</b></p> <ul style="list-style-type: none"> <li>• Bridging the Gap Between Service, Activism and Politics</li> </ul>
	<p><b>Year 2 :</b></p> <ul style="list-style-type: none"> <li>• Bridging the Divide Part I: Political Discourse for Civic Action</li> </ul>
<b>Holidays and Events</b>	<p><b>Year 3:</b></p> <ul style="list-style-type: none"> <li>• Advocacy and Public Education</li> </ul>
<ul style="list-style-type: none"> <li>○ Impact Conference</li> <li>○ St. Patrick's Day</li> <li>○ Add dates for spring break, if applicable</li> </ul>	<p><b>Year 4:</b></p> <ul style="list-style-type: none"> <li>• Board of Directors: Mentorship, Personal, Network, and Their Value</li> </ul>



# Bonner Sample Calendar

## April Calendar

Overall	Administrative
<ul style="list-style-type: none"> <li>Schedule and hold spring one-to-one meetings with students. Make sure to integrate service-related information from BWBRS.</li> <li>Solidify plans and travel arrangements for participation in Summer Leadership Institute. All Bonner Service Day can also be a Sophomore Exchange for students.</li> <li>Begin the process of completing second-semester evaluations of students by partners and of partners by students.</li> </ul>	<ul style="list-style-type: none"> <li>Review Hours on BWBRS</li> <li>All students report semester/quarter end Service Accomplishments.</li> <li>Begin preparing Annual Report.</li> </ul> <div data-bbox="760 604 1437 688" style="background-color: #f4a460; padding: 5px;"> <p><i>Community Partnerships/Service</i></p> </div> <ul style="list-style-type: none"> <li>Plan community partner end-of-year recognition and celebration events.</li> <li>Conduct evaluation with community partners and students. Collect accomplishments (using form) and submit information onto BWBRS form linked to partner profile.</li> </ul>
Helpful Resources	Student Development/ Training and Enrichment
<ul style="list-style-type: none"> <li>To register for Summer Leadership Institute</li> <li>For help with Partner Evaluations, find tips and forms online within Community Partnerships Implementation Guide</li> </ul>	<p><b>Year 1:</b></p> <ul style="list-style-type: none"> <li>Volunteer Recruitment for a Non-Profit Organization: Developing a Volunteer Assessment Plan</li> </ul> <p><b>Year 2 :</b></p> <ul style="list-style-type: none"> <li>Bridging the Divide Part 2: Maintaining Discourse on Social Media</li> </ul>
Holidays and Events	<p><b>Year 3:</b></p> <ul style="list-style-type: none"> <li>Understanding Issue Campaigns</li> </ul> <p><b>Year 4:</b></p> <ul style="list-style-type: none"> <li>Finding Meaning in Your Life</li> </ul>
<ul style="list-style-type: none"> <li>Palm Sunday</li> <li>April Fool's Day</li> <li>Passover</li> <li>Good Friday</li> <li>Easter</li> <li>Add dates for spring break, if applicable</li> <li>National Youth Service Days</li> <li>Earth Day</li> </ul>	



# Bonner Sample Calendar

## May Calendar

<b>Overall</b>	<b>Administrative</b>
<ul style="list-style-type: none"> <li>• Campuses generally conduct exit interviews or more detailed one-to-one meetings with graduating seniors.</li> <li>• Plan sessions if presenting at the Summer Leadership Institute.</li> <li>• Schedule and hold Spring one-to-one meetings with students. Make sure to integrate service-related information from BWBRS.</li> <li>• Complete year-end activities with community partners (including evaluations) and students.</li> <li>• Finalize new Bonners for the coming year.</li> </ul>	<ul style="list-style-type: none"> <li>• Submit Annual Report to Foundation</li> <li>• Get ready for June submission of: Summer Registrar's List and Spring Reimbursement Report</li> <li>• Review Hours on BWBRS</li> </ul>
	<b>Community Partnerships/Service</b>
<b>Helpful Resources</b>	<b>Student Development/ Training and Enrichment</b>
	<p><b>Year 1:</b></p> <ul style="list-style-type: none"> <li>• End of Year Celebration</li> </ul> <p><b>Year 2:</b></p> <ul style="list-style-type: none"> <li>• End of Year Celebration</li> </ul>
<b>Holidays and Events</b>	<b>Year 3:</b>
	<p><b>Year 3:</b></p> <ul style="list-style-type: none"> <li>• End of Year Celebration</li> </ul> <p><b>Year 4:</b></p> <ul style="list-style-type: none"> <li>• Submission of Senior Presentations of Learning</li> <li>• End of Year Celebration</li> </ul>
<ul style="list-style-type: none"> <li>○ Add dates of close of academic school year and graduation, if relevant - including exams</li> <li>○ Cinco de Mayo</li> <li>○ Mother's Day</li> <li>○ Memorial Day (School Holiday)</li> </ul>	

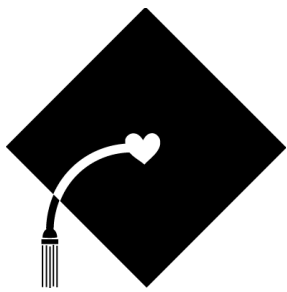




# Bonner Sample Calendar

## June Calendar

<h3>Overall</h3>	<h3>Administrative</h3>
<ul style="list-style-type: none"> <li>• Attend Summer Leadership Institute.</li> <li>• Work on Annual Report for July submission to the Bonner Foundation (see deadline in Foundation correspondence).</li> <li>• Create and implement a strategy for communicating with students over the summer and checking in on students' summer service placements.</li> <li>• Assess student development and training success and revise plans for following year.</li> <li>• Assess community partnerships and site placement success and revise plans for following year.</li> </ul>	<ul style="list-style-type: none"> <li>• By June 1st, submit Summer Registrar's List and Spring Reimbursement Report</li> </ul> <h3>Community Partnerships/Service</h3> <ul style="list-style-type: none"> <li>• Begin to conduct site visits to partner agencies to close the year. Staff, senior interns, &amp; project coordinators can be involved. Use opportunities form to create capacity building positions.</li> <li>• Identify opportunities for training &amp; enrichment for students for the coming year.</li> </ul>
<h3>Helpful Resources</h3>	<h3>Student Development/ Training and Enrichment</h3>
<ul style="list-style-type: none"> <li>• Annual Report Guidelines will be posted on the Bonner Network Wiki (front page index) and emailed in the Weekly</li> <li>• Look for and review the <a href="#">Bonner Self-Assessment Tool</a> on the Wiki.</li> </ul>	<p><b>Year 1:</b></p> <ul style="list-style-type: none"> <li>• Bring some students to Summer Leadership Institute</li> <li>• Encourage partners to provide relevant training to students for summer sites</li> </ul> <p><b>Year 2:</b></p> <ul style="list-style-type: none"> <li>• Same as above.</li> </ul>
<h3>Holidays and Events</h3>	<p><b>Year 3:</b></p> <ul style="list-style-type: none"> <li>• Same as above.</li> </ul>
<ul style="list-style-type: none"> <li>○ Add dates of close of academic school year and graduation, if relevant (especially West Coast)</li> <li>○ Summer Leadership Institute</li> <li>○ Father's Day</li> </ul>	<p><b>Year 4:</b></p> <ul style="list-style-type: none"> <li>• Same as above.</li> </ul>

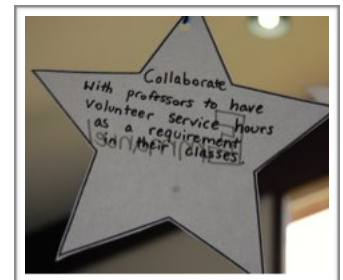
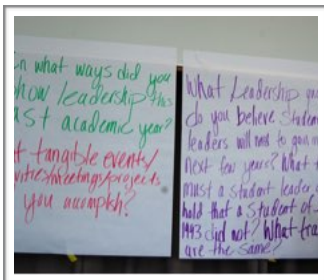


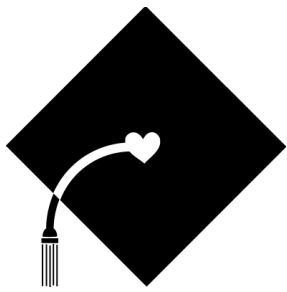
# The Big Picture

History and Vision of the Bonner Program

Take Aways and Key Points

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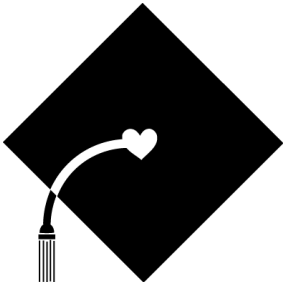
# The Road Ahead

Understanding the year and the program

Take Aways and Key Points

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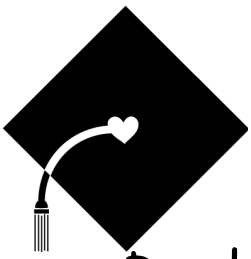


# Access to Education: Recruitment & Financial Aid

Your plan for finding and engaging Bonners

Take Aways and Key Points

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# Developing Leaders of Today: Student Development - Part 1

Developmental sequence of training, education, & reflection

Take Aways and Key Points

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# Recommended Class Trainings

## Bonner Developmental Model

The Bonner Foundation recommends that each program offer 10 trainings in class meetings each year. These are designed to support student development of knowledge, skills, and outcomes. Additionally, one meeting (or more) should be dedicated to the Cornerstone Activity. Generally, these Class Meetings can then rotate with All Bonner Meetings and Site/ Team Meetings.

	First Year	Second Year	Third Year	Fourth Year
Class Training #1	Time Management: Managing by Calendar	Step it Up Sophomores: Taking on More in Your Service Journey	Developing an Action Plan	Capstone Planning: Introduction to Community Engaged Signature Work
Class Training #2	Community Asset Mapping: A Critical Strategy for Service - Part I	Volunteer Recruitment for a Non-Profit Organization: Outreach Strategies	Leadership Compass: Appreciating Diverse Work Styles	#Social Media for Change: Effectively Using LinkedIn in the Non-Profit Sector
Class Training #3	Goal Setting: Setting Service Goals & Objectives	Conflict Resolution: Handling Interpersonal Dynamics	Managing Up: Working Better with Your Boss	Seeing Through Employer's Eyes: Resume Game and Revision Activity
Class Training #4	Exploring Diversity & Intersectionality	Keeping It Classy	Resume Writing and Review	Black Lives Do Matter
Class Training #5	Unpacking the -isms: Common Terms To Talk About Social Justice and Oppression	Who Am I?: Unpacking Race and the Privilege and Oppression That Follows	Building Career Networks	Refugee and Immigrants Voices
Cornerstone Meeting	Cornerstone Meeting: First Year Trip	Cornerstone Meeting: Second Year Exchange	Cornerstone Meeting: Third Year Leadership Roles	Cornerstone Meeting: Senior Presentation of Learning
Class Training #6	True Colors	Interfaith Perspectives on Service: Bridging Beliefs and Action	Volunteer Recruitment for a Non-Profit Organization: Training & Managing Volunteers	Preparing a Leadership Transition: Part I
Class Training #7	Introduction to the Non-Profit Sector	Planning Effective Meetings	Differently Abled	Addressing Sexual Prejudice
Class Training #8	River Stories: Our Gender Histories & Herstories	Facilitation 101: Roles of Effective Facilitators	Gender & Sexual Orientation	Your Empowered Voice Through Creative Expression or Empowerment: It's Intersectional
Class Training #9	Bridging the Gap Between Service, Activism and Politics	Bridging the Divide Part 1: Political Discourse for Civic Action	Advocacy and Public Education	Board of Directors: Mentorship, Personal, Network, and Their Value
Class Training #10	Volunteer Recruitment for a Non-Profit Organization: Developing a Volunteer Assessment Plan	Bridging the Divide Part 2: Maintaining Discourse on Social Media	Understanding Issue Campaigns	Finding Meaning in Your Life





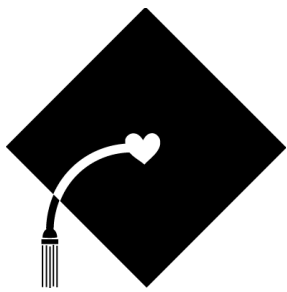
# Recommended Site, Skill, and Issue Based Trainings

## Bonner Developmental Model

These trainings are especially relevant for Site/Issue Based Teams. They are also excellent for Site/Issue Team Leaders and Project Coordinators (such as in a Train-the-Trainers Retreat) or for individuals who take on capacity building.

General Trainings	Project Management	Issue Based
Big Hairy Audacious Goals (BHAGs): A Tool For Goal Setting	Building Shared Vision	Understanding Issue Campaigns
Developing an Action Plan	Developing an Action Plan	*Trainings on specific issues to come
Goal Setting: Setting Service Goals & Objectives	Leading Reflection: An Overview and Techniques	
Service-Based Reflection: How It Supports Making Service Meaningful	Fundraising Strategies: Developing and Executing a Plan	
Introduction to the Non-Profit Sector	Time Management: Manage by Calendar	

	Capacity Building	
<b>RESOURCE DEVELOPMENT</b>	<b>VOLUNTEER RECRUITMENT &amp; MANAGEMENT</b>	<b>COMMUNICATIONS &amp; TECHNOLOGY</b>
Fundraising Strategies: Developing and Executing a Plan	Volunteer Recruitment for a Non-Profit Organization: Developing a Volunteer Assessment Plan	#SocialMedia for Change: Effectively Using LinkedIn in the Non-Profit Sector
Mapping Out Donors: Part 1	Volunteer Recruitment for a Non-Profit Organization: Outreach Strategies	#SocialMedia for Change: Effectively Using Twitter in the Non-Profit Sector
Mapping Out Donors: Part 2	Volunteer Recruitment for a Non-Profit Organization: Training & Managing Volunteers	
	<b>COMMUNITY-BASED RESEARCH</b>	
	Introduction to Community-Based Participatory Research	
	Action Steps for Carrying Out a Community-Based Participatory Research Project	



# Student Development

## Bonner Planning Worksheets

### Objectives

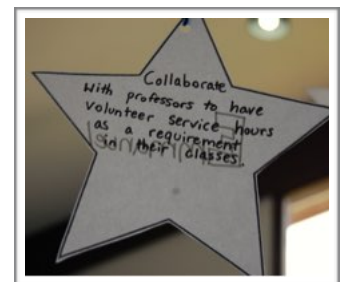
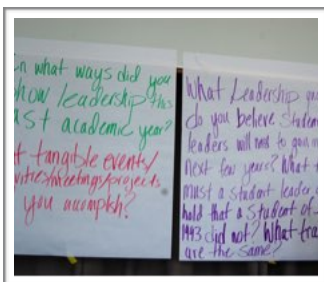
This worksheet aims to help Bonner staff and student leaders plan their work around student development. We'll cover several key considerations and strategies—which you can do as part of formal meetings or on your own—which include:

1. Articulate the **big goals** that you have for the graduates of your institution and Bonner Program.
2. Map a set of **intentional learning outcomes** —in terms of skills and knowledge— for each stage of the program.
3. Think about how to support students' development of these learning outcomes—through **meetings, trainings, and cornerstone activities**.
4. Create a **calendar** and **workplan** to carry out this work.

### Take-Aways

By the end of these worksheets, you should have:

- A refined set of developmental goals and learning outcomes for students in your Bonner Program
- A schematic for how your Bonner Program can intentionally support students' development of these learning outcomes
- A draft of a Training & Enrichment Calendar for your Bonner Program
- A plan for how to delegate training, advising, & student development activities among your staff and leadership team



# Student Development Bonner Planning Worksheets

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## Part I — Key Student Development Goals

The Bonner Program provides students an opportunity to participate in an intensive path of learning through service, leadership, and community engagement. Many campuses also recognize the importance of civic education and preparing lifelong citizens in their mission, for example. Many talk about the importance of educating individuals to work well with others in a diverse, global environment.

Brainstorm and then narrow and cluster your ideas to a handful of **key developmental or learning goal(s)**, in language that you believe best represents your community service center and institution's aims:

- What are the "big" outcomes you want to see in your students by the time they graduate? For example, social entrepreneurship, leadership, running a non-profit, global citizenship, effecting policy change...
- Then, thinking about those goals, what are the component skills, knowledge areas, and experiences or practices that your students need to develop to achieve these outcomes?
- How might you map those in a developmental way?

# Student Development Bonner Planning Worksheets

## Part 2 — Map Learning Outcomes to Specific Goals

Map your intentional learning outcomes and link to the student cohorts. Link them around your bigger, synthesized vision for what competencies the graduates of your program will have. You may use the list of skills and knowledge outcomes from the Bonner Developmental Model.

### Learning Outcomes

<b>Key Goals</b> (e.g., “civic leadership” or “global citizenship”)	<b>Service/ Leadership Roles</b>	<b>Knowledge</b>	<b>Skills</b>	<b>Values Clarification/ Habits</b>
First Year	Exploring sites & issues, finding placement site to commit (by 2nd semester)			
Second Year	Established position at site (program assistant level); developing depth with issue/ neighborhood			
Third Year	Project/site leader; taking on increased responsibility & complexity with issue			
Fourth Year	Capstone level project; culminating role (special projects) at site and academically; including site team leadership			

# Student Development Bonner Planning Worksheets

## Part 3 — Training & Enrichment Calendar

Fall Semester	1st Years	2nd Years	3rd Years	4th Years
Orientation				
Week 1				
Week 2				
Week 3				
Week 4				
Week 5				
Week 6				
Week 7				
Week 8				
Week 9				
Week 10				
Week 11				
Week 12				
Week 13				
Week 14				

# Student Development Bonner Planning Worksheets

## Part 3 — Training & Enrichment Calendar

Spring Semester	1st Years	2nd Years	3rd Years	4th Years
Week 1				
Week 2				
Week 3				
Week 4				
Week 5				
Week 6				
Week 7				
Week 8				
Week 9				
Week 10				
Week 11				
Week 12				
Week 13				
Week 14				
Summer				



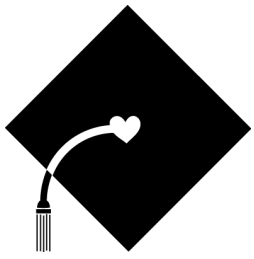
# Student Development Bonner Planning Worksheets

## Part 4 — Putting the Plan into Action

Given this plan, briefly consider/discuss how you can put it into action. Assign roles:

- **Who** (staff or student leader) should be in charge of each class’s training series? What role will your Senior Intern(s) and Leadership Team play. Who else do you want to involve from across campus?
- **Who** will advise students, including through semester 1-on-1 advising meetings?
- **Who** will oversee and plan Cornerstone Activities (including First Year Trip, Second Year Exchange, Junior class projects, and Senior Capstones/Presentations of Learning)? Revisit how your meeting topics can link with these projects.
- Finally, don’t forget to input your scheduled trainings and meetings into BWBRS. When doing so, click “Link to training plan” for each required session so that it appears in the student’s portfolio of training for each level.

Roles	1st Years	2nd Years	3rd Years	4th Years
Class Meetings/ Trainings				
Advising/1-on-1s				
Cornerstone Activities				
Academic Connections				
Others on Campus to Involve				

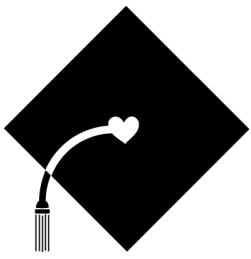


# Bonner Cornerstone Activities

Developmental and Intentional

Take Aways, Key Points, and Ideas

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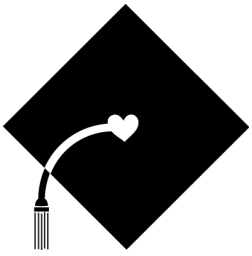


# Opportunity to Service - Service Partnerships: Part 1

Meaningful, developmental and impactful

Take Aways and Key Points

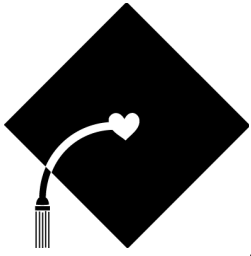
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# Staffing Your Program

Roles and Structures for Staff & Student Leaders

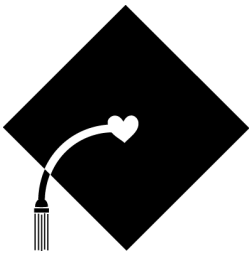
Take Aways and Key Points



# Starting Strong: Accountability, Orientation, & Wellness

Good Management Guidelines and Using BWBRS

Take Aways and Key Points

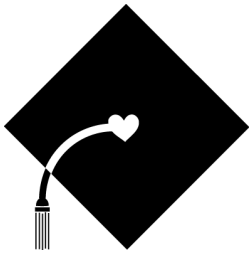


# Campus-Wide Engagement

Working with other Service Programs, Faculty, &  
Special Initiatives

Take Aways and Key Points

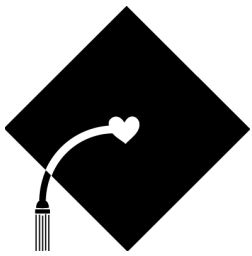




# Measurable Impact: Deepening Partnerships for Impact

*Take Aways and Key Points*

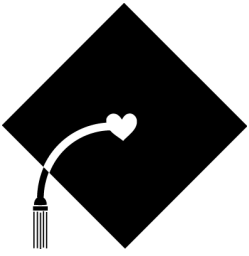
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# Curricular Integration: Student Development - Part 2

*Take Aways and Key Points*

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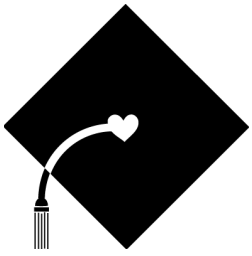


# Putting It All Together

## Reflections and Questions

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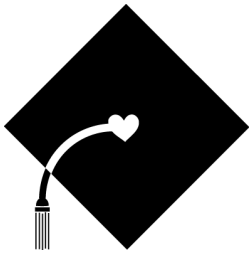
Take a few moments to review your notes from each of the sessions, highlight or make note of areas you want to take action on in the upcoming year. Take time below to make a list of actions that will assist you in developing your Bonner Program.



# Everybody, Everyday: Campus-Wide Integration

*Take Aways and Key Points*

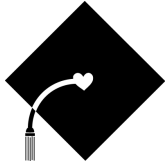
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# Foundation Support

Meetings, Visits, Communication,  
Resources, and Social Media

Take Aways and Key Points



# Walking Directions

from the Bonner Foundation to Scheide Hall, Mackay Center Dining Hall, and Erdman Center

As you exit the Bonner Foundation at 10 Mercer Street from the front, turn left. Walk down Mercer towards Alexander Road, crossing it, until you see a traffic light. Take a left from the stop light onto the quad.

Scheide Hall is to the left of the Chapel. Our meeting room, Gambrell, located in this building.

Mackay Dining Hall is located across the Quad from the Chapel

Erdman Center is Building I on the map. This is the location where some participants will stay.

An alternative is to cut through the Foundation's backyard across the grass, then cross Alexander onto the Seminary Quad area. Follow a foundation staff member. Below is a map. We have marked the Bonner Foundation there.

